

ALIGARH MUSLIM UNIVERSITY

(Accredited by NAAC in 'A+' Grade Central University)

علی گڑھ مسلم یونیورسٹی
अलीगढ़ मुस्लिम विश्वविद्यालय

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ALIGARH
MUSLIM
UNIVERSITY

OFFICE OF THE REGISTRAR

कुलसचिव कार्यालय

رجسٹرار دفتر

SELECTION COMMITTEE (NON-TEACHING)

चयन समिति (गैर-शिक्षण)

سلیکشن کمیٹی (غیر تدریسی)

D.No.5068/SC-NT

Dated: 25/05/2022

NOTIFICATION

Applications are invited from eligible permanent/probationer **Assistant Finance Officers** working in the **Finance & Accounts Department, Aligarh Muslim University** for promotion on the Post of **Deputy Finance Officers** in the **Finance & Accounts Department, Aligarh Muslim University** in the **Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances** under **Promotion Quota** with the following Qualifications & Experience :

QUALIFICATIONS

ESSENTIAL :

Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.

OR

CA/CS/ICWA

EXPERIENCE :

From amongst the **Assistant Finance officers with Five Years' Service** in **Senior Scale i.e. Pay Level-11 (Pay Range: Rs. 67700-208700)**.

The candidates are required to submit the Prescribed Proforma duly filled in their own handwriting, alongwith self-attested copies of First Continuous Appointment Order, Joining report, All Extension Orders, Confirmation Order(s), Marksheets, Certificates, Degrees and other relevant documents, forwarded by the Head of the Department in the **Selection Committee Section (Non-Teaching)** on or before **08.06.2022** on any working day during the office hours. Applications received after the last date will not be entertained.

NOTE : Prescribed Proforma for Departmental Promotion Committee is available on the **University website** : website www.amuregistrar.com and Selection Committee Section (Non-Teaching) link **Useful Downloads - Selection Committee (Non Teaching Section) | AMU.**

(Md. Seraj Ahmad Quadri)

Assistant Registrar

Selection Committee (Non-Teaching)

Distribution:-

1. **Finance Officer, AMU with the request to circulate among the eligible candidates.**
2. Assistant Registrar, VC's Secretariat for information.
3. PS to Registrar for information.
4. Guard file.